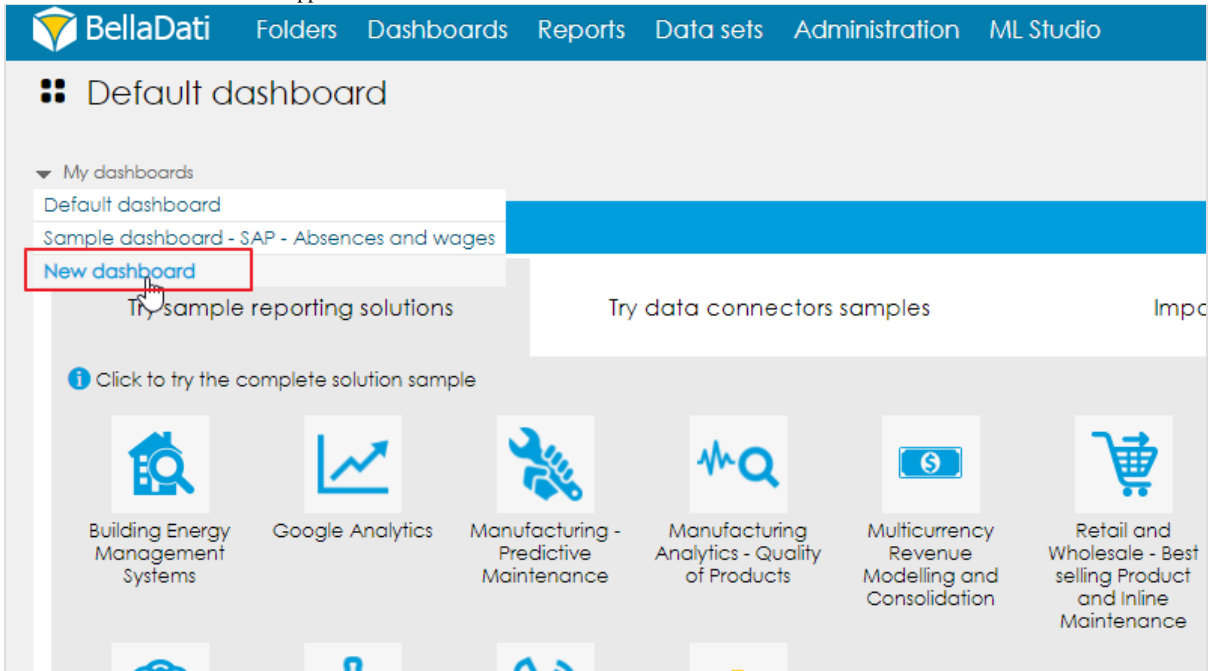
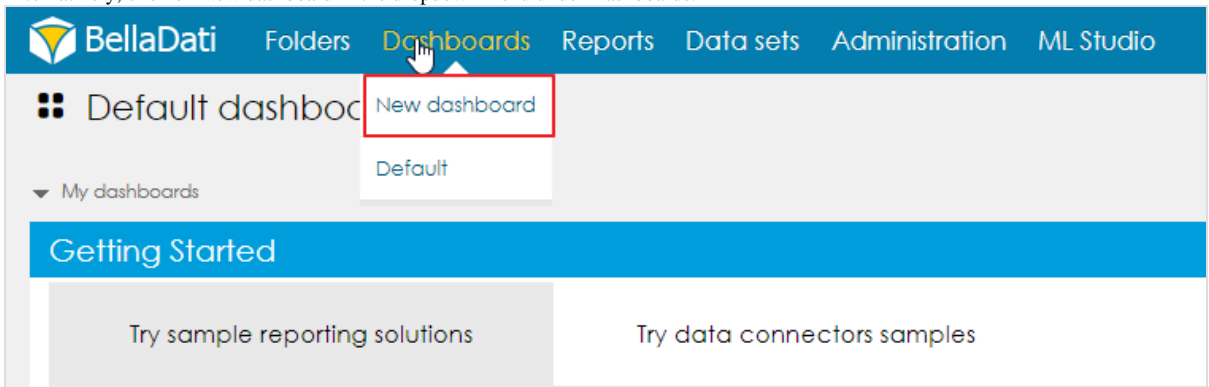


# Creating Dashboard

1. Point to the **Dashboard** name in upper left corner of **Dashboard** window and select **New Dashboard** from the list.

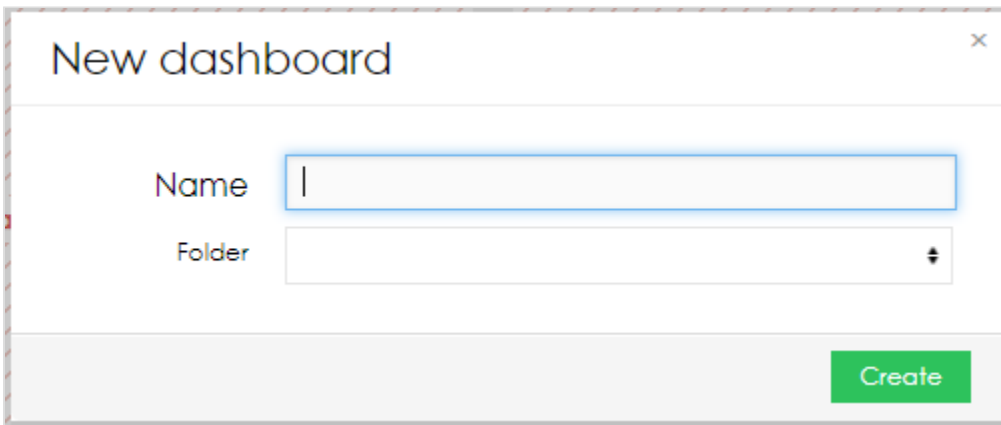



Alternatively, click on New dashboard in the dropdown menu under Dashboards.

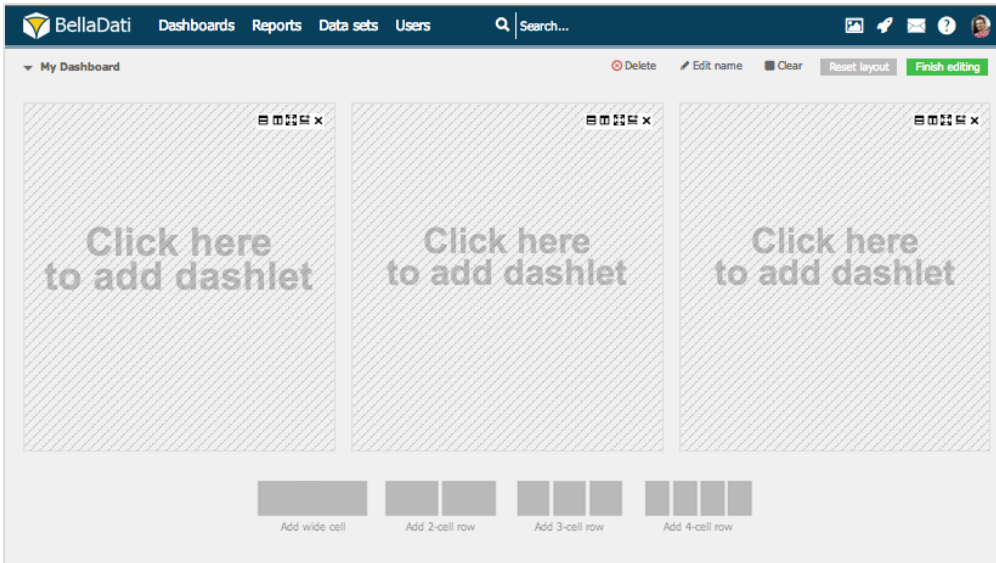


2. Enter the name of the new dashboard. Optionally, specify the folder where the dashboard should be stored.

New **Dashboard** will be created.

A screenshot of a dialog box titled 'New dashboard'. It has a close button (X) in the top right corner. The dialog contains two input fields: 'Name' with a text box containing a vertical bar cursor, and 'Folder' with a dropdown menu. At the bottom right of the dialog is a green 'Create' button.

 Dashboard will be automatically turned into edit mode.



Continue by [Managing Dashboard Layout](#) and [Creating Dashlet](#) to populate the **Dashboard**.

## Edit mode

✔ You can switch to **Edit** mode by clicking on "Edit" in top dashboard menu.

Edit mode allows you to:

- [Manage Dashboard Layout](#)
- [Adding Dashlets](#)
- **Exit edit mode:** Click on **Finish Editing** to enter dashboard **View** mode.
- **Edit Dashboard Name:** Click on **Edit name** to change the name of current dashboard.
- **Clear Dashboard:** Click on **Clear** to remove all dashlets from the dashboard.
- **Remove Dashboard:** click on **Remove** to erase current dashboard.

📄 Unknown macro: 'widget'